

# **AQAR: 2014-15**



**SATISH PUBLIC COLLEGE OF  
EDUCATION, REWARI  
HARYANA  
NAAC TRACK ID: HRCOTE 11039**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year.

### Part – A

AQAR for the year (*for example 2013-14*)

2014-15

#### 1. Details of the Institution

1.1 Name of the Institution

Satish Public College of Education

1.2 Address Line 1

Delhi Road

Address Line 2

City/Town

Rewari

State

Haryana

Pin Code

123401

Institution e-mail address

Spce\_rewari@yahoo.co.in

Contact Nos.

01274-253006

Name of the Head of the Institution:

Sh. S.P. Yadav

Tel. No. with STD Code:

01274-254562

Mobile:

09416887537

Name of the IQAC Co-ordinator:

Dr. Navita Arora

Mobile:

09050749977

IQAC e-mail address:

[spce.rewariiqac@gmail.com](mailto:spce.rewariiqac@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOTE11039

OR

1.4 NAAC Executive Committee No. & Date:

EC/32/029 dated 3-5-2004

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

[www.spceducation.org](http://www.spceducation.org)

Web-link of the AQAR:

[http://spceducation.org/AQAR\\_2014\\_15.pdf](http://spceducation.org/AQAR_2014_15.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.50	2004	2004-09
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

21/09/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. **AQAR 2010-11 submitted to NAAC on 12-05-2015**
- ii. **AQAR 2011-12 submitted to NAAC on 14-05-2015**
- iii. **AQAR 2012-13 submitted to NAAC on 20-05-2015**
- iv. **AQAR 2013-14 submitted to NAAC on 20-05-2015**

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

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1.11 Name of the Affiliating University (*for the Colleges*)

Maharshi Dayanand University,  
Rohtak

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other ( <i>Specify</i> )	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="04"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="1"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Orientation of B.Ed. Students  
 Organization of Inter-House Activities  
 Celebration of national Festivals and Days  
 Organization of Extension Lecture  
 Organization of Inter-College Competition

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To organize extension lectures of Experts from various fields. To organize special morning assembly on every Saturday. To organize class wise	All plan of actions were achieved.

seminars. To do some changes in the infrastructure for the benefit of students and teachers. To plan academic calendar for the session 2014-15	
--	--

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No   
Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR report for the session 2014-15 was placed before the Management and the Managing committee and recommended it to forward to NAAC.
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## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	--	--	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	01	--	--	--
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	01

1.3 Feedback from stakeholders\* (On all aspects) Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, curriculum was revised by affiliating University in session 2010-11

Introduction of new curriculum with integration of ICT, Inclusive Education, new and innovative methodologies of teaching, community based projects such as polio drive and First Aid, Sarva Shiksha Abhiyan and Mid-day Meal, Parent teacher Meeting, Gender Sensitization and Female foeticide etc.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**No**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	06	01	--	---

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	--	--	---	---	01	---	---	05	01



2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--		
Presented papers	---	04	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Class -wise seminars and Assignments**  
**House-wise Guidance and Mentoring by Incharges**

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	93	27.95	97.84	2.150	---	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Formation and implementation of academic calendar.

- Organization of various academic and social theme base competitions under various cells
- Career guidance and counselling cell provide suitable guidance to the students on various aspects in the form of extension lecture of experts.
- Campus interview has been conducted by the placement cell of the college to enhance the interview skills of the students as well as to provide them assistance in employment.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	02(Workshops)
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	---	----	---
Technical Staff	---	---		01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Concept of Action research is explained to the B.Ed. Students so that they can use it to solve classroom problems.**
- **Administration of Psychological tests by the B.Ed. Students.**
- **Case study of normal and Abnormal Children by B.Ed. students.**
- **Community survey.**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	_____			
Outlay in Rs. Lakhs	_____			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	_____	-----	-----	---
Outlay in Rs. Lakhs	-----	-----	-----	----

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	--	-----
Non-Peer Review Journals	---	--	---
e-Journals	01	---	--
Conference proceedings	--	--	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	---	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--

Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-----	-----	-----	-----	-----
Sponsoring agencies	-----	-----	-----	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency  From Management of University/College

Total

Type of Patent		Number
National	Applied	-----
	Granted	-----

3.16 No. of patents received this year

International	Applied	----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
----	-----	----	-----	-----	-----	-----

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): N.A.

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: **NIL**

University level

State level

National level

International level

3.22 No. of students participated in NCC events: **NIL**

University level

State level

National level

International level

3.23 No. of Awards won in NSS: **NIL**

University level

State level

National level

International level

3.24 No. of Awards won in NCC: **NIL**

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of Teachers day
- Celebration of National Festivals
- Satish Memorial Inter-college meet

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.38 acre	---	---	--
Class rooms	4	---	---	---
Laboratories	06	---	---	---
Seminar Halls	01	---	---	---
No. of important equipments purchased ( $\geq 1-0$ lakh) during the current year.	--	---	---	--
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	--	---
Others	----	---	---	---

#### 4.2 Computerization of administration and library

Administration is computerized

Library Computerization is under process.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15515	--	189	52909/-	15704	--
Reference Books	6472	--	02	--	6474	--
e-Books	--	--	--	--	--	--
Journals	10	1700/-	--	--	10	6140/-
e-Journals	--	--				
Digital Database	--	---				
CD & Video	--	--				
Others (specify)	14 newspapers & 5 magazines	13814/ -			14 newspaper s & 5magazine s	16986/-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet connection	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	15	06	---	---	03	---	43
Added	--	---	--	--	---	--	--	--
Total	61	15	06	--	---	03	--	43

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Internet connection is available on all computers of computer Lab.**

**Students and teachers both have access for Internet and computers in the campus.**

**Students take computers classes in ICT practicals for the development of their soft skills.**

**Campus has been made WI-FI in the session 2014-15**

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.27
ii) Campus Infrastructure and facilities	4.93
iii) Equipments	NIL
iv) Others	1.58
<b>Total :</b>	<b>6.78</b>

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

<p style="text-align: center;"><b>Guidance and counselling cell</b></p> <p style="text-align: center;"><b>Participation in Inter and Intra College Competitions.</b></p> <p style="text-align: center;"><b>Participation in youth festivals</b></p>
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5.2 Efforts made by the institution for tracking the progression

<p><b>Guidance and counselling Cell provides proper guidance to the students.</b></p> <p><b>Placement cell make them aware about the opportunities of employment in their surroundings.</b></p> <p><b>Students take part in Inter Zonal and Zonal youth festivals organized by the university.</b></p>
--

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	---	---	----

(b) No. of students outside the state

15
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(c) No. of international students

Men	No	%	Women	No	%
	21	21		79	79

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
44	12	--	35	01	96	46	17	--	34	03	100

Demand ratio                  Dropout % 3%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

All the faculty members of the college are competent and all have qualified Eligibility Test for Assistant Professor i.e. NET and teacher eligibility test i.e. TET. They thoroughly describe the content of subject matter which is included in the competitive exams for teachers.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="01"/>	SET/SLET	<input type="text"/>	GATE	<input type="text" value="01"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="12"/>

#### 5.6 Details of student counselling and career guidance

Guidance cell provides personal, educational and vocational guidance to the students.

Advertisements of vacancies are displayed on Placement cell and career guidance and counselling notice board.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	30	04	10

### 5.8 Details of gender sensitization programmes

**In the college syllabus, gender sensitization programme is designed to sensitize pupil teachers to provide meaningful classroom practices. Students are guided to collect data from field related to gender such as female literacy rate, sex ratio etc. After analysis of this data they provide their suggestions to improve the current status.**

**Inter-House Activities such as On the spot painting, clay modelling and poster making under Gender Sensitization cell**

### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: **NIL**

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: **NIL**

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----

Financial support from government	24	334790/-
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To provide unique opportunity of all round development and skills to produce competent teachers for the 21<sup>st</sup> century with Indian heart.

**Mission:** To enhance academic excellence by continuous and comprehensive evaluation system.

To master the expending horizons of technology to meet with today's demand.

To promote culture and aesthetics to make the teacher trainees life-long learners

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The affiliating University develop the curriculum and the institution implements it on grass root level.

### 6.3.2 Teaching and Learning

**Proper orientation about the course is provided to the students in starting of the session.**

**Lesson plans are framed by the teachers according to diverse needs of students.**

**Proper orientation is provided for micro and mega lessons before school teaching practice.**

**Formative evaluation in the form of unit tests is undertaken and appropriate feedback is provided to the students based on their performance.**

**Summative evaluation is also carried out in the form of House Examinations**

### 6.3.3 Examination and Evaluation

**Unit tests are taken to identify the strength and weaknesses of the students.**

**Assignments are given to them to check the pace of their learning.**

**Students are internally assessed by the teachers on the base of their attendance, class tests, assignments and participation in various activities. After that these marks are sent to the University for Preparation of final results.**

**House exams are conducted after the completion of syllabus to ensure the progress of students.**

### 6.3.4 Research and Development

**Research articles are published by staff.**

**Papers are presented in national & international Seminars/conferences by faculty.**

**Administration of psychological tests in field by B.Ed. students.**

**Action Research by B.Ed. students.**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Library is enriched with 15704 books and various journals of national and international repute.**

**Automation process of library is under progress.**

**To acquaint the students with latest technology, the college has developed ICT Lab with internet connection.**

**Lush green campus with conducive environment**

**College campus is well equipped with all required infrastructure facilities like smart classrooms installed with LCD projectors, OHP etc.**

### 6.3.6 Human Resource Management

Faculty members are provided with subjects of their interests and specializations.

Extension lectures are organized to cater the diverse needs of learners.

Students actively participate in various inter-house and inter-college activities of the college.

Students also actively engaged in community upliftment and awareness programmes

### 6.3.7 Faculty and Staff recruitment

5 faculty members have been recruited on regular basis through appropriate selection committee

3 supporting staff members were recruited for smooth functioning of the college

### 6.3.8 Industry Interaction / Collaboration

NA

### 6.3.9 Admission of Students

The admission process of students is done in transparent way as per the centralized system of the university on merit basis.

### 6.4 Welfare schemes for

Teaching	Duty leaves to attend seminars/conferences/refresher courses etc.
Non teaching	Staff quarters are provided in college campus. Provided uniform free of cost
Students	Books are issued to the students from book bank of the library Separate common room for boys and girls students

### 6.5 Total corpus fund

NIL

generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	---	---
Administrative	---	---	---	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The provision of internal assessment has been initiated by the university from this session: 2010-11. The weightage for assessment is 80:20 of external and internal for theory papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Internal assessment (20%) is to be done by the faculty of affiliated college**

6.11 Activities and support from the Alumni Association

Regular meetings of staff and alumni members are held.  
Sharing of quality information of contemporary educational system among staff and alumni members.

6.12 Activities and support from the Parent – Teacher Association

Parents are regularly informed about the progress of their wards telephonically.

6.13 Development programmes for support staff

Orientation about soft skills which are required today for maintenance of proper college records.  
Participate in workshops conducted by the affiliating university to orient on new govt. Policies and regulations.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has maintained a lush green beautiful campus with lots of plants and trees.  
New plants of flowers and seeds are purchased season wise each and every year to maintain the greenery in the campus.

## **7. Innovations and Best Practices**

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Use of LCD and OHP Projectors by college students to present their assignments and teaching lessons

Proper planning, effective presentation strategies and continuous evaluation by faculty members

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action was prepared in the beginning of the session and following activities were carried out:

**Organization of Morning Assembly (house –wise)**

**Inter-house competitions.**

**Organization of cultural activities**

**Legal literacy Cell: Activities organized**

**Women Cell: Activities organized**

**Red Ribbon Cell: Activities organized**

**Anti-corruption Cell: Activities organized**

**Legal literacy Cell: Activities organized**

**Gender Sensitization Cell: Activities Organized**

**Celebration of national days and festivals**

**Annual Athletic meet**

**Satish Memorial Function**

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Exhibition of teaching models in Inter-college meet and teaching practice.

Development of Communication skills and removal of stage fear among students through regular activities carried out in Morning Assembly.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*



7.4 Contribution to environmental awareness / protection

Plantation in college campus  
Best out of waste  
Timely disposal of garbage  
Frequent talks and lectures on environmental awareness in house competitions

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: College Infrastructure and well qualified & competent faculty members  
Weakness: lack of regular Principal  
Opportunities: Contribution in national development by producing quality teachers.

8. **Plans of institution for next year**

GIVEN ON NEXT PAGE

Name Nandita Arora

Name S. P. Yadav

Nandita

S. P. Yadav

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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**Plan for Next Year (2015-16)**

**FIRST TERM: Starts from 20<sup>th</sup> August, 2015**

**Duration: 20/08/15 to 17/12/2015**

Total Number of Teaching Days: 86

<b>Units to be covered</b>	<b>Developing Skills</b>	<b>Other Activities</b>
One and Half Unit in each paper  Project Work will go on simultaneously	Demonstration lessons of Micro Teaching Lessons  Planning of Micro Lessons  Participation of students in Community Projects	Orientation of B.Ed. students.  Teachers Day celebration Inter –House Competitions Inter-College competitions  Workshop on Quality Education  Participation in Youth Festivals  Alumni Association Meet

**II SECOND TERM**

**Duration: 01/1/2016 to 19/03/2016**

**Total Number of Teaching Days: 61**

<b>Units to be covered</b>	<b>Developing Skills</b>	<b>Other Activities</b>
2 Units in Each paper  Project Work will go on simultaneously	Demonstration lessons of Real Lesson  Planning of Mega Lessons Planning of Real Lessons	Extension Lectures  Celebration of Republic Day  College Trip  Participation in Inter-college Meets  Annual Athletic Meet  Satish Memorial Function

**III THIRD TERM****Duration: 28/03/2016 TO 26/05/2016****Total Number of Teaching Days: 48**

<b>Units to be covered</b>	<b>Developing Skills</b>	<b>Other Activities</b>
0.5 Unit in Each paper  Project Work will go on simultaneously	Taking students to the Skill in Teaching Practice schools for observing and learning innovative teaching skills	Inter-House Morning Assembly Competition  Visit to the Distt. Library  House Examinations  Feedback Session  House-Wise Meetings  <b>University Practical Exams</b>

**Summer Break: 27/05/2016 to 07/07/2016**

**ACADEMIC CALENDER**  
**2014-15**

**FIRST TERM: Starts from 25<sup>th</sup> August, 2014**

**Duration: 25/08/14 to 17/12/2014**

Total Number of Teaching Days: 89

Units to be covered	Skill in Teaching	Other Activities
<p style="text-align: center;">One and Half Unit in each paper</p> <p>Work Experience Activities will go on simultaneously</p>	<p style="text-align: center;">Demonstration lessons of Micro Teaching and Real Lessons</p> <p style="text-align: center;">Micro Teaching</p> <p style="text-align: center;">Mega Teaching</p> <p style="text-align: center;">School Teaching Practice</p> <p style="text-align: center;">Discussion Lessons</p>	<p style="text-align: center;">Orientation of B.Ed. students.</p> <p style="text-align: center;">Teachers Day celebration</p> <p style="text-align: center;">Inter –House Competitions</p> <p style="text-align: center;">Inter-College competitions</p> <p style="text-align: center;">Participation in Youth Festivals</p> <p style="text-align: center;">Alumni Association Meet</p>

**II SECOND TERM**

**Duration: 01/1/2015 to 31/03/2015**

**Total Number of Teaching Days: 69**

Units to be covered	Other Activities
<p style="text-align: center;"><u>01/01/2014 to 10/02/2015</u></p> <p style="text-align: center;">1 Unit in Each paper</p> <p>Work Experience Activities will go on simultaneously</p>	<p style="text-align: center;">Extension Lectures</p> <p style="text-align: center;">Work Shops</p> <p style="text-align: center;">Celebration of Republic Day</p> <p style="text-align: center;">College Trip</p> <p style="text-align: center;">Annual Athletic Meet</p> <p style="text-align: center;">Satish Memorial Function</p>
<p style="text-align: center;"><u>11/02/2015 to 31/03/2015</u></p> <p style="text-align: center;">1 Unit in Each paper</p> <p>Work Experience Activities will go on simultaneously</p>	

**III THIRD TERM****Duration: 1/04/2015 TO 06/06/2015****Total Number of Teaching Days: 50**

<b>Units to be covered</b>	<b>Skill in Teaching</b>	<b>Other Activities</b>
<u>01/04/2015 to 31/05/2015</u>  0.5 Unit in Each paper  Work Experience Activities will go on simultaneously	<u>10/04/2015 to 20/04/2015</u>  School Teaching Practice of left out students	Inter-House Morning Assembly Competition  House Examinations  Feedback Session  House-Wise Meetings  <b>University Practical Exams</b>

**Summer Break: 07/06/2015 to 20/07/2015**

<b>Evaluation of the student feedback on curriculum Session-2014-15</b>
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### Rating Scale

Parameters	Very Good	Good	Satisfactory	Unsatisfactory	Total No. of students
1	24	27	--	--	51
2	24	22	5	--	51
3	30	16	5	--	51
4	33	14	4	--	51
5	28	21	2	--	51
6	31	19	1	--	51
7	32	18	1	--	51
8	27	23	1	--	51

## **Report on Evaluation of the student feedback on curriculum and teacher educators**

### **Session-2014-15**

The curriculum of B. Ed has been changed from last five years. Though the teacher educators adhere to the curriculum prescribed by the university, but to make it more comprehensible besides the regular class tests, discussion method was adopted. Teacher educators also distribute class notes and deliver the content with power point presentation. Teacher educators also covered syllabus within stipulated time and they are able to clarify the content matter very well. Duly enriched library with sufficient number of books, journals and newspapers is used by students as well as teachers. The library resource centre is also work as a source of online treasure of knowledge for faculty members as well as pupil teachers. The most important aspect of learning is that students found changes in skills, analytic abilities after completion of this course and moreover great change in broadening their perspective was also felt. Overall rating given by the students is very good.

## BEST PRACTICES

### 1. Title: Talent Search Programme

**Context of Initiation:** Our holistic approach towards excellence becomes the requisite condition for initiation of this practice.

#### Objectives:

- To prepare the students for intra and inter-college competitions.
- To prepare the students for inter-zonal youth festivals.
- To facilitate students to emit best talent out of them.
- All round development of the students.

#### Practice

To draw out the hidden talent among the students, inter-house talent search competition is organized. We include number of activities under talent search programme such as debate competition, declamation (Hindi and English), Quiz, Poem recitation, poster making, Rangoli etc. These activities are designed to make an individual turn into a quality teacher as it only includes the literary activities but also include co-curricular activities. Enthusiasm of the students is well appreciated by all. After this inter-house college level competition, winners are taken further to the next level i.e. inter-college competitions. So the spirit of competition, excellence and winning becomes a way of pursuing towards other pursuits.

#### Obstacles:

Unavailability of judges from outside campus

#### Strategies Adopted:

The faculty members appointed in the college are quite competent in their respective arenas, so they are appointed as judges in various events to search the best talent among various.

#### Impact of the Practice

The overall impact, which we have observed are as follows:



- Pupil-teachers get prepared for future events.
- They are using number of reference books in the library for preparing their events.
- Extra time of the teachers is utilized in constructive work.
- Genuine efforts are done for making all round development comprehensively
- Each student gets the opportunity to participate in various activities.
- Different co-curricular activities help us to recognize their talents in a particular field
- Confidence level of the student gets enhanced.

### **Resources required**

- Library
- Consultation of students with staff, principal and experts
- Seminar Hall
- Sound system

**Contact person for further details: Mrs. Asha Chabra**

## **2. Title:** Organization of Morning Assembly

**Context of Initiation:** The Morning assembly activities are organized to make the prospective teachers endowed with various talents so that they can further exhibit it in different schools.

### **Objectives:**

- To prepare the students for carrying out various morning assembly activities.
- To remove the hesitation of students and stage fear.
- To enhance the communication skills of the students.
- All round development of the students.

### **Practice**

For the holistic development of the students properly planned morning assembly activities are conducted which really foster confidence and creativity among our students. We have divided all the students into six groups namely: Dayanand, Vivekanand, Gandhi, Saraswati, laxmi and Sarojani. Daily it is the duty of the participants of a particular assigned house to conduct the morning assembly. It is mandatory for all the members of the house to participate in these activities. This creative process initiated with little bit hesitation but at the end of the year, they are well prepared and confident enough to conduct any event and present their potential in the area of their interest. Following activities are included in the morning assembly:

- Prayer
- Thought of the day
- News reading
- Quiz
- Poem recitation
- Speech
- Stage conduction
- Command
- National Anthem etc.

### **Obstacles:**

Initial hesitation of the students to participate and stage fear

### **Strategies Adopted:**

All the students are divided into six house and allotted an in-charge for each house. After that each house in-charge motivates each and every students of his/her house to perform in the morning assembly. This task works as remedy for above given obstacle.

### **Impact of the Practice**

The overall impact, which we have observed are as follows-----

- Pupil-teachers are well prepared for their future.
- Students get the opportunity to present themselves before audience.
- Teacher educators acts as a role model for the students
- Genuine efforts are done for making all round development of the students.
- Each student gets the opportunity to participate in various activities.
- Different co-curricular activities help us to recognize their potential.
- Confidence level of the student gets enhanced.

### **Resources required**

- Consultation of students with house in-charge
- Seminar Hall
- Sound system
- Library

**Contact person for further details: Sh. S P YADAV**